

HTC Custom Calling Features: Quick Start Guide

Remote Call Forwarding Activation Services

Dial Access Number: 618-nxx-0779
(nxx= your local exchange)

- After the tone, enter your ten-digit phone number, then listen for the confirmation tone.
- Then enter your security code or PIN number followed by #. After the confirmation tone, enter the * access code for the custom calling feature you wish to update.

Call Waiting

If someone is trying to reach you while you are using your telephone, you will hear a short burst of tone. You can place your first call on hold while you answer the second.

To answer a second call:

- Press the flash button quickly. The second party will be on the line, and the first party will be on hold. By repeating the flash button, you can alternate between parties.
- To end the held call, hang up. Your telephone will ring, and the party on hold will be on the line.

Call Forwarding (*72)

To forward calls:

- Dial *72. Listen for dial tone.
- Dial the destination telephone # to forward your calls.
- If you subscribe to Voicemail service, you can also forward all incoming calls to Voicemail. To do so, follow the steps above, dialing 939-0861 as the forwarding destination.

To change Call Forwarding:

- Follow instructions above, replacing with the new destination #.

To cancel Call Forwarding:

- Dial *73.

Call Forwarding Fixed (*94)

You can arrange to transfer calls automatically to a pre-set destination.

To forward calls:

- Dial *94.

To cancel Call Forwarding Fixed:

- Dial *95.

Call Forwarding Busy/No Answer (*90, *92)

You can transfer incoming calls to another telephone number when your number is busy or not answered. Dial 1+ 10 digit # for a Long Distance number. To forward to Voicemail, enter 939-0861 as the destination #.

To enable Call Forwarding Busy Line:

- Dial *90.
- Listen for confirmation tones.
- Dial the destination telephone # to forward your calls.

To cancel:

- Dial *91. Two bursts of tone confirms cancellation.

To enable Call Forwarding No Answer:

- Dial *92.
- Listen for confirmation tones.
- Dial the destination telephone # to forward your calls.

To cancel:

- Dial *93. Two bursts of tone confirms cancellation.

Three-Way Calling

Three-Way Calling lets you add a third party (Party B) to an existing two-party conversation (with Party A).

To add a third party to your conversation:

- Press the flash button quickly to put Party A on hold.
- Listen for recall dial tone.
- Dial the number of Party B.
- When Party B answers, bring Party A back by pressing the flash button quickly.

To disconnect:

- Hang up. This breaks the connection.
- If Party B hangs up, you can continue talking with Party A.
- You can disconnect Party B by briefly pressing the flash button. Party A will remain on the line.

Call Transfer

- Receive original outside call.
- Press the flash button and listen for dial tone. Dial your seven-digit or 1+ 10-digit long distance number.
- If you press the flash button again, you can switch between callers.
- When you hang up, Party A and Party B stay connected.

Speed Dial 8/30 (*74, *75)

Save the numbers you use most often and dial them quickly.

To setup your Speed Dial List:

- Dial *74 for an eight-number list or *75 for a 30-number list.
- Listen for stutter dial tone.
- Dial the speed calling code (2 through 9 for an eight-number list or 20 through 49 for a 30-number list).
- Enter the complete telephone number followed by the # sign.
- For long-distance calls, you must dial any required prefix digits (i.e., 1 +) and the area code.

To use Speed Dial:

- Dial the speed calling code set above. Dial the code, then #.

Call Back (*66)

You can automatically redial your last outgoing call. The call is queued for up to 30 minutes and is automatically retried until both parties are available.

To activate:

- Dial *66.
- Your call will be automatically placed to the last outgoing call.

To cancel prior to automatic call:

- Dial *86.

Call Return (*69)

You can automatically recall your last incoming call. If the line is busy, the call is queued for up to 30 minutes or until both numbers are idle. When the called line is free, your line rings, then the other number rings.

- Dial *69.
- An announcement will provide information about the last incoming call.
- This is followed by instructions to activate the Call Return feature.
- Dial 1 to activate Call Return.

To deactivate Call Return:

- Dial *89.

Voicemail Information

- If you have new messages in your Voicemail, you will hear a stutter dialtone when you pick up your handset.
- To use Voicemail Call Screening, you will hear a splash ring after the Caller is sent to your greeting. Then you can pickup and listen as the caller leaves their message. Press 1 to pickup the call or hangup and their message will be left. Contact HTC at 618-939-6112 to modify these features.

Call Block (*60)

You can block calls from up to 10 numbers. You can also block the last incoming call even if it's from an unidentified caller.

- Dial *60.
- You will hear a recorded message indicating the activation status.
- To add the last incoming call to your list, press #01#.
- Press 3 to turn on or off.
- To add entries, press the # key.
 - To place the last incoming number on the list, dial 01#.
 - To add an entry, dial the 7-digit or 10-digit telephone number followed by the # key.
 - Continue with another number and the # key.
- To remove entries from your list, press the * key.
 - To delete an entry, dial the 7-digit or 10-digit telephone number followed by the * key.
 - Continue with another number and the * key.
 - Dial 09* to delete all Private only entries.
 - Dial 08* to delete all entries in your list.
- To hear a list of numbers on your list, press the 1 key.
 - To delete the number, press 07 after it is announced.

Call Reject (*77)

Rejects incoming calls from callers that do not provide caller ID information.

- To activate dial *77.
- To deactivate dial *87.

Selective Call Acceptance (*64)

Select up to 10 telephone numbers from which calls are to be received. All other callers will be informed that you are not accepting calls.

- Dial *64.
- You will hear a recorded message indicating the activation status.
- Press 3 to turn on or off.
- To add entries press the # key.
 - Enter the 7-digit or 10-digit telephone number followed by the # key.
 - Continue with another number and the # key.
- To delete entries from your list, press the * key.
 - To delete an entry, dial the 7-digit or 10-digit telephone number followed by the * key.
 - Continue with another number and the * key.
 - Dial 08* to delete all entries in

your list.

- To hear a list of numbers on your list, press the 1 key.
 - To delete the number, press 07 after it is announced.
- To hear these options again, press the 0 key.

Selective Call Forwarding (*63)

Create a list of 10 telephone numbers as destinations for forwarded calls.

Upon first-time use:

- Dial *63.
- Listen for the prompt. Enter a 7-digit or 10-digit number that calls will be forwarded to, followed by the # sign.
- Verify the number by pressing 1 or 0 to re-enter the number.
- Dial 0 for instructions and press the # key to add a 7-digit or 10-digit number to the list.
- Add more numbers by pressing # after each entry.
- This will activate the service. You can hang up when finished.

To make changes:

- Dial *63.
- Press 3 to turn on or off.
- To add entries to your list, press the # key.
 - Dial 01# to enter the last incoming number.
 - Enter a 7-digit or 10-digit number followed by the # key.
 - Continue with another number and the # key.
- To delete entries from your list, press the * key.
 - Enter a 7-digit or 10-digit number followed by the * key.
 - Continue with another number and the * key.
 - Dial 08* to delete all entries in your list.
- To hear a list of numbers on your list, press the 1 key.
 - To delete the number, press 07 after it is announced.

Caller ID

Display the incoming telephone number on a customer-provided display device attached to your telephone line or on a telephone/answering machine with a built-in display screen.

Caller ID Block (*82, *67)

Caller ID Block will prevent the delivery of your telephone number to the called party. HTC provides free Caller ID Block to all customers.

Non-Published Number:

- Dial *82 to allow display of your number per call.

Published and Non-Listed Numbers:

- Dial *67 to block display of your number per call.

Priority Call (*61)

This feature allows you to program up to 10 telephone numbers of selected callers enabling you to distinguish certain incoming calls from all others by a distinctive ring tone. If you also subscribe to Call Waiting, calls from selected numbers will be distinguished by a distinctive call waiting tone.

- Dial *61.
- Press 3 to turn on or off.
- To add entries, press the # key.
 - Dial 01# to enter the last incoming number.
 - Enter a 7-digit or 10-digit number followed by the # key.
 - Continue with another number and the # key.
- To delete entries from your list, press the * key.
 - Enter a 7-digit or 10-digit number followed by the * key.
 - Continue with another number and the * key.
 - Dial 08* to delete all entries in your list.
- To hear a list of numbers on your list, press the 1 key.
 - To delete the number, press 07 after it is announced.
- To hear these options again, press the 0 key.

