

MONROE-RANDOLPH BI-COUNTY HEALTH DEPARTMENT

MINUTES

Meetings: Board of Health Date: 11-15-2006 Time: 7:30 p.m.

Place: Chester Office

Attendance: Lyle Hoffmann, President; Ken Slavens, Treasurer/Secretary; Dale Haudrich; Dr. Patrick Miller; Jay Vogt

Not Present: Betty Luthy, Vice President; Dr. Heather Lucas, Dr. Allen Liefer

Other Present: Thomas Smith; Ruth Andrews; Pamela Birchler; Delbert Wittenauer; Michael Hemmer, Quadrant Design, Inc.

DISCUSSION

TOPIC

<p>Lyle Hoffmann called the meeting to order at 7:30 p.m.</p> <p>Lyle Hoffmann requested the board to review the September 27, 2006 minutes. Ken Slavens made a motion that the minutes of the September 27, 2006 meeting be approved. Seconded by Jay Vogt. Approved.</p> <p>Thomas Smith gave a tour of the building renovations. The rent will be \$10,000 more per year effective October 1, 2006.</p> <p>Mr. Smith presented the administrator's report through September 30, 2006 for FY 2007. The fiscal year 2007 numbers show a \$40,328 deficit, and Mr. Smith explained that he thinks that there is a formula error in the budget reports and with the moving, he hasn't had time to explore this possibility. Mr. Smith stated that he would work on the financial report and send it to the members next week. Discussion was held concerning different grants and amounts for each and the cash flow involved with each grant. Bioterrorism purchases were made to use grant monies and to try to be ready as much as possible. Health and medical work together which explains why we are responsible for the nursing homes and hospitals in case of emergencies. Each city is going to be on their own for a while in case of an emergency. We purchased four GPS recorders for the wells and cisterns through the bioterrorism grant.</p>	<p>Call to Order</p> <p>Approval of 09/27/06 Minutes</p> <p>Old Business Renovation of Chester Office and Tour</p> <p>New Business Administrator's Report Financial Statements FY2007</p>
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DISCUSSION

TOPIC

<p>Mr. Smith stated that we need to decide what increase in pay should be given to the management staff for 2007. He also stated that 3.6% was given to the union members. Ken Slavens made a motion to give 3.6% increase to the management staff to coincide with the union increase of 3.6% for 2007. Dale Haudrich seconded the motion. Approved.</p>	<p>Management Salary Increases for 2007</p>
<p>Mr. Smith gave the members the 2007 meeting schedule. Jay Vogt made a motion to accept the schedule as printed. Dr. Patrick Miller seconded the motion. Approved.</p>	<p>2007 Meeting Schedule</p>
<p>Mr. Smith stated that we have had a request to reinstitute a policy that was in our personnel policies that we would reimburse 50% expenses for continued education if the staff would commit to longer employment. It is important for employees to better themselves by going to seminars and to go beyond that point. This will be subject to the union also. It was felt that we should wait and see how the finances stay with the increased expenses at the renovated facility. Jay made a motion to table this and ask Mr. Smith to do a further study and check with the union to come up with a plan in motion and bring back to the next meeting if he can by that time. Ken Slavens seconded the motion. Approved.</p>	<p>Continued Education Policy</p>
<p>A grievance was filed against the Monroe-Randolph Bi-County Health Department for a violation of Article III Section 2 of the union contract by other employees under the union. We have a health educator who resides in Washington County and was told during her interview that she did not have to reside in Monroe or Randolph County. She left a job and came here on good faith and now she is pregnant. ICIT feels we are bound to keep her as an employee. Jay Vogt made a motion to go into executive session. Ken Slavens seconded the motion. Approved. The board went into Executive Session at 9:15 pm</p>	<p>Grievance</p>
<p>The board came out of Executive Session at 10:15 pm.</p>	
<p>The board directed Tom Smith and Ken Slavens to meet with Mark Weisman, our attorney and negotiate a settlement with the George Machino, International Union of Operating Engineers, Business Representative.</p>	

DISCUSSION

TOPIC

A motion was made by Dale Haudrich to adjourn.
Seconded by Dr. Miller. Approved. The board adjourned
at 10:30 p.m.

Adjourn

Lyle Hoffmann, President